



Meeting Minutes

Date: 8-28-2025

Time: 8:00 pm (ET), 5:00 pm (PT)

London Time: 1:00 am (BST)

Via Zoom

LBE Committee Roll Call | Attended | Did Not Attend

Co-Chair	Ian Cook, MD, DLFAPA, FCTMSS	<input type="checkbox"/>	Co-Chair	Jonathan Becker, DO	<input checked="" type="checkbox"/>
Member	Mohamed Abdelghani, MBBCh, MSc, FRCPsych, FCTMSS	<input checked="" type="checkbox"/>	Member	Ibrahim Alsherief, DO	<input checked="" type="checkbox"/>
Member	Maria Davila, MD, DFAPA, FCTMSS	<input type="checkbox"/>	Member	Rachel Goldberg, MD	<input checked="" type="checkbox"/>
Member	Kevin Kinback, MD	<input checked="" type="checkbox"/>	Member	Orlando Landrum, MD, MBA	<input checked="" type="checkbox"/>
Member	Jonathan Schwartz, MD	<input type="checkbox"/>	Member	Saydra Wilson, MD, FCTMSS	<input checked="" type="checkbox"/>
President	Joshua C. Brown, MD, PhD	<input checked="" type="checkbox"/>	Vice President	Tracy Barbour, MD	<input type="checkbox"/>
Non-voting Member	Charles Weber, DO, FASAM, FCTMSS	<input type="checkbox"/>			

Guests & Staff: None

I. The meeting was called to order at 8:05pm (ET)

Committee members revisited the 2025–2026 goals, emphasizing several key initiatives. There was discussion around the comprehensive review of the Society’s Policy & Procedures (P&P) documents to ensure coherence and eliminate outdated sections. Members also spoke about advancing standards for TMS technician training, in collaboration with the Education Committee, with attention to ethical oversight.

The committee explored how artificial intelligence might be responsibly integrated into Society operations, clinical practice, and future education. There was strong support for inviting an AI expert to the next Annual Meeting to guide this process. Conflict of Interest (COI) oversight for Annual Meeting speakers was also discussed, focusing on fair and consistent enforcement of COI disclosures and slide reviews.

II. Reviewed & Approved Meeting Minutes (Attachment #1)

There was a motion to approve July 24, 2025 minutes, Seconded, Approved.

III. Old Business:

- A. Code of Ethics for Techs Task Force: Review Edits (Ian Cook and Jonathan Becker) – Continued refinement of recommendations for inclusion in Bylaws and P&P is underway.

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- B. Upcoming modifications to Bylaws and Policy and Procedures (pending BOD/EC acceptances):

ACTION – Continue comprehensive review of governance and P&P documents, with special attention to officer term language and potential loopholes. (Committee Members)

i. Bylaws

1. Presidential Task Force: Secretary / Non-prescriber Eligibility
(Attachment #2)

The committee discussed the need to amend the Bylaws to clarify eligibility for the Executive Committee by replacing the prescriber-only requirement with language inclusive of all Voting Members of the Board of Directors. The committee reviewed the Presidential Task Force’s recommendation to strike the phrase “who are TMS prescribers,” thereby allowing any Voting Member to serve as an officer.

Committee members raised concerns about potential loopholes in officer terms and board membership, with suggestions that further review may be needed to prevent conflicts between officer term lengths and board eligibility. The committee resolved to approve the proposed amendment and forward it to the Executive Committee for board action, while separately flagging the related issue for further examination.

The LBE Committee motioned and approved the amended language, “Any Voting Member of the Board of Directors may serve on the Executive Committee,” Seconded, Approved.

ACTION – Include the amendment in the agenda packet for the Executive Committee meeting on Monday, September 22, 2025, for review, with final consideration by the Board at its meeting on October 8, 2025. (Executive Office)

ii. Policy and Procedures –

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1. Liaison to other organizations – Discussion focused on proposed updates for liaison roles to other organizations, which will be documented in P&P but not the bylaws.

The committee discussed stipends and reimbursements for liaisons to external organizations. The committee recalled prior decisions limiting stipends due to budget constraints but noted the increasing number of liaisons, including new positions with the Ketamine Society and the European Psychiatric Association. Members agreed that a blanket stipend policy would be costly and potentially duplicative of expenses already covered by other memberships. A consensus emerged that reimbursements should be permitted only if pre-approved by leadership and considered on a case-by-case basis. Because of some uncertainty about prior documentation, the committee agreed to table final action until further clarification can be obtained.

ACTION – Follow up with Ian regarding prior documentation and decisions on liaison reimbursements and stipends. (Jonathan Becker)

- iii. Committee Service Task Force – This initiative clarified that members can only serve as voting members on up to two committees. However, additional language is needed to define roles of non-voting participants.

ACTION – Coordinate with Sam Huber for a draft revision to be reviewed in the September meeting. (Ian Cook)

- iv. Editorial Board/Journal Task Force – The committee discussed the need to establish governance for the Society’s journal. A task force consisting of Ian Cook, Jonathan Becker, Saydra Wilson, and Josh Brown was formed to develop this document.

The committee briefly discussed the charter for the Society’s journal. Draft language modeled after the existing PULSES charter had been circulated, though not finalized. Since additional input was still pending, the committee agreed to defer discussion until a later meeting rather than use committee time prematurely.

ACTION – Provide further edits to the draft journal charter once stipend and editorial policy details are added for review at the next LBE meeting. (Josh Brown/Executive Office)



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- v. Pathway for Applications Proposal from the TMS Training Committee –
Tabled until EC endorsement and final language review for inclusion in Policy and Procedures.

IV. New Business:

- A. November and December 2025 meeting dates –
The committee discussed that given that the regular November and December meetings fall near major holidays, the committee reaffirmed the practice of combining them into a single December session. After checking for conflicts with board meetings, the group agreed to meet on December 4. It was further resolved that this arrangement should become a standing practice for future years.

ACTION – Combine the November and December meetings into one for December 4, 2025. (Executive Office)

- B. Nominating Committee – The committee approved revised language defining the nominating committee’s composition, term length, and reappointment eligibility, and directed this language be forwarded to the board.

The LBE Committee motioned and approved the amended language, “The Nominating Committee shall consist of at least three members, two of whom are Voting Members of the Corporation, who have been Voting Members for at least two (2) full years. The Nominating Committee shall include: the Immediate Past President, and one (1) co-chair each from both the Legal, Business and Ethics Committee, and the Membership and Outreach Committee. Nominating Committee members will be appointed by the BOD for a one year term, and eligible for reappointment.” Seconded, Approved.

- VII. **Next Meeting Date:** Thursday, September 25, 2025 @ 8pm ET / 7pm CT / 5pm PT and Friday, September 26, 2025 @ 1am BST

- VIII. **Adjourned the Meeting at 9:15pm (ET)**