

“Members are reminded to disclose any changes in Conflict of Interest (COI) information since the most recent disclosure and follow all COI policies.”

Education Committee Roll Call | Attended | Did Not Attend

Co-Chair	Christina Hughes, MD, FCTMSS	<input checked="" type="checkbox"/>	Co-Chair	Samir Ibrahim, OAM, MBCHB, MPpsych, FRANZCP	<input type="checkbox"/>
Member	Erin Amato, MD	<input checked="" type="checkbox"/>	Member	Ken Goolsby, MD	<input checked="" type="checkbox"/>
Member	Izio Klein, MD	<input type="checkbox"/>	Member	Theodoros Koutsomitros, MD	<input checked="" type="checkbox"/>
Member	Nick Mischel, MD, PhD	<input type="checkbox"/>	Member	Ifeanyi Olele, DO	<input type="checkbox"/>
Member	Debra Stultz, MD	<input type="checkbox"/>	Non-Voting Member	Ibrahim Alsherief, DO	<input type="checkbox"/>
President	Joshua Brown, MD, PhD	<input type="checkbox"/>	Vice President	Tracy Barbour, MD	<input checked="" type="checkbox"/>

Guests & Staff

Staff: Jessi Maurer, Amy Baxmann
 Guest: None

- I. **Dr. Hughes called the meeting to order at 2:04 pm (ET)**
- II. **Review November 19 & December 17, 2025 meeting minutes**
 Quorum not met. Tabled to November meeting.
- III. **Unfinished Business**
 - No unfinished business
- IV. **New Business**
 - Committee members are reminded to submit needed documentation to continue committee service through the 2026-2027 committee year by December 31, 2025.
 - See emails sent from Jessi Maurer on 11/10/2025 and 12/9/2025 for instructions and document links.
- V. **Task Force and Sub-Committee Projects, Informational Items**
 - **Membership Survey Data Task Force**
 - In addition to the previous meeting’s conversation about embedding survey questions into the membership renewal form, the Committee

discussed other approaches to increase survey response rates which include:

- Potentially consolidate questions from multiple Committees (e.g., Research, Annual Meeting, Education) into one survey administered at specific times during the Annual Meeting.
 - a. Offer incentives at the Annual Meeting such as gift card drawing or inclusion on the “bingo” card.

ACTION – Dr. Goolsby and Dr. Mischel will coordinate with the Research, Education, and Annual Meeting Committees on a unified survey approach.

- **Conference Work Group**

- No recent meetings held; need to reconvene in January.
- Upcoming conference presence at NANS and ASKP3 in late January.
- Discussion centered on ensuring CTMSS members attending the conferences are available to answer questions about the Society.
 - Ideas include:
 - a. Wear “Ask Me About the Clinical TMS Society” badges to identify members.
 - b. Encourage TMS speakers to mention the Society’s booth.
- Support was requested to provide booth staff with conference-specific talking points.

ACTION – Dr. Hughes to arrange a meeting with the new CTMSS Executive Director, Amy Baxmann, in January.

ACTION – PMG to order “Ask Me About the Clinical TMS Society” badges to identify members at the conferences.

ACTION – Dr. Amato to provide ASKP3 specific talking points for Amy Baxmann.

- **Social Media/Website Sub-Committee**

- A Presidential Task Force has been initiated to address website and social media governance.
- Plan to hold initial task force meetings to build structure and transition to a standing sub-committee with representation from multiple committees.

- **Australian Membership Task Force – Now the Special Interest Council Sub-Committee**

The Clinical TMS Society

Membership & Outreach Committee Meeting Minutes
December 17, 2025 @ 2pm ET / 1pm CT / 12pm MT / 11pm PT (US)
4pm (Brazil)
9pm EEST (Greece)
Thursday, December 18, 2025 @ 6am AEDT (Australia)
Via Zoom

- Discussion about broadening this existing task force into a Special Interest Council (SIC) sub-committee with goals to:
 - Review KPIs.
 - Invite SICs to M&O meetings to present short updates including membership, events, and needs.
 - Support cross-promotion in newsletters, social media, and website.
- Full support from Dr. MacMillan (Member-at-Large) in moving forward with this rebranded sub-committee.

ACTION – Appoint sub-committee members and establish framework at the next meeting.

- **Fellows Task Force**

- Dr. Mischel appointed as application review chair with Dr. Hughes and Dr. Goolsby as reviewers.
- Submission deadline is December 31.
Application: https://ctmss.joynconference.com/?conf_id=10103&m=user&h=event/ev_fcfa/evt_z13do
- Review period begins the first week of January with scoring and recommendations finalized by January 31.
- No applications have been received thus far.

ACTION – Jessi Maurer to compile a list of fellowship eligible members and share with Dr. Hughes and Dr. Mischel.

- **Mentorship Program Sub-Committee**

- Additional mentee applications and one new mentor application received after recent newsletter article.

- **TMS Speaker & Outreach Task Force**

- No major updates due to upcoming conference workload; follow up expected after ASKP3.

- **Lapsed Member Task Force**

- No updates reported.

- **Newsletter Update**

- No updates reported.

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- **Membership update report**

- Membership is at 1138.
- Membership numbers expected to dip temporarily in January due to annual renewal cycle.
- International outreach initiatives:
 - Approved MOU with Taiwanese Clinical TMS Society to create an affiliate membership category.
 - Exploring affiliation with European TMS training organization.

- **Outreach update report**

- See agenda packet attachment.

VI. **Next Meeting:** Wednesday, January 28, 2026 @ 3pm ET / 2pm CT / 1pm MT / 12pm PT / 5pm Brazil / 10pm Greece and Thursday, January 29, 2026 @ 7am AEDT

VII. **Adjourn Meeting at 3:55pm (ET)**